

pool reservation form

name of responsible person/party:

date

phone:

email (for MCPR listserv)

alternate phone:

address

city/town

state

zip

approximate number of people
attending (max - 100)

date of reservation:

reservation start time:

reservation end time:

total due:

method of payment:

account number (if using Visa or Mastercard):

expiration
date:

3-digit vcode (on
back of card):

by checking this box you confirm you have read and understand the pool rental and cancellation policies (on the second page of this form) and everything on this form is completed truthfully and to the best of your knowledge:

name

date

Montgomery County Parks & Recreation | 755 Roanoke St., Suite 1E, Christiansburg, VA 24073
phone: (540) 382-6975 | fax: (540) 382-4596 | email: mcpr6975@gmail.com

Pool Rental Policies

- Minimum length of time pool can be reserved - 2 hours
- Rental times: 7-11 p.m., Friday, Saturday and Sunday (call for availability)
- Reservations must be made at least two weeks in advance of requested date.
 - Please note: The gate will be opened at your scheduled rental time and will close at the end of your rental time. No exceptions.
- Rental fee is \$175 for minimum 2-hour rental. Additional hours will be \$75 each.
 - This fee includes lifeguards (1 lifeguard per 25 guests).
- Total rental fee is due at the time of the reservation. Make checks payable to Montgomery County Parks and Recreation. Visa, Mastercard and cash also accepted.
 - There will only be one rental per evening.
 - Maximum party size - 100 people.

Cancellation Policy

- Full refunds will be given if the cancellations are prior to 5 p.m. the evening of the rental.
 - Rain cancellation policy: Full refunds will be given to cancellations made prior to 5 p.m. the evening of the rental.
 - All cancellations must be made with the main office, (540) 382-6975.
 - Office hours are Monday-Friday, 8:30 a.m. to 5 p.m.
- If you need to cancel outside of office hours on Saturday and Sunday, please make your cancellations at the pool, (540) 381-6812.
 - All cancellations made after 5 p.m. will be prorated according to expenses incurred by the pool facility.